



## How to use VIOS (Visual Information Order Site) and fill out a DA FORM How to use VIOS

## Start your Internet Explorer In the address bar, type "www.vios.army.mil"

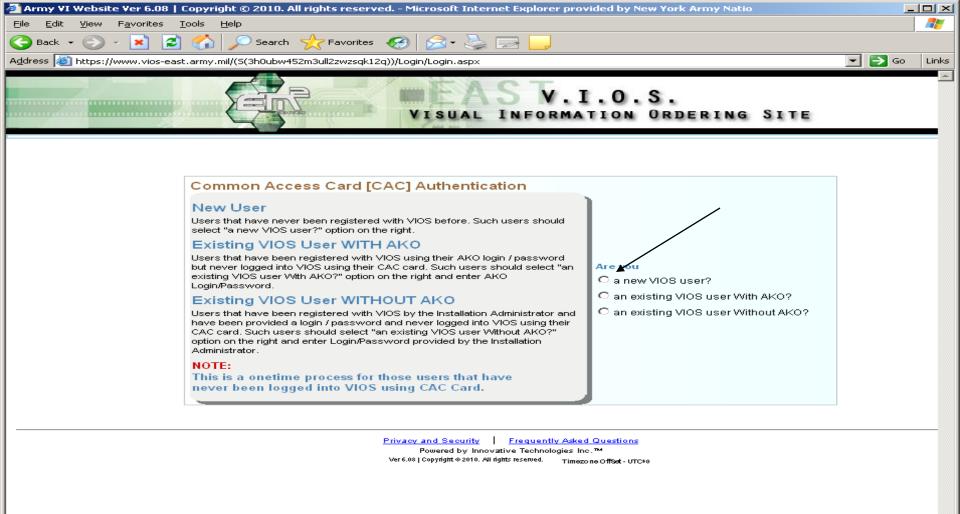
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Goto the following AKO Address, locate and find FBCA\_Crosscert\_Remover\_V105beta3.zip in the downloads section of that page to fix the Certificate issues you may have with accessing vios

https://www.us.army.mil/suite/page/474113

Click on the eastern side of the United States for CAC access Click on "AKO EAST" for AKO user name and password login

JLTIMEDIA CENTER



New users to VIOS will see this screen Select appropriate category

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	Common Access Card [CAC] Authentication	
	New User	
	Users that have never been registered with VIOS before. Such users should select "a new VIOS user?" option on the right.	
	Existing VIOS User WITH AKO	Are you
	Users that have been registered with VIOS using their AKO login / password	a new VIOS user?
	but never logged into VIOS using their CAC card. Such users should select "an existing VIOS user With AKO?" option on the right and enter AKO	🔘 an existing VIOS user With AKO?
	Login/Password.	🔘 an existing VIOS user Without AKO?
	Existing VIOS User WITHOUT AKO	Select your installation and click Continue
	Users that have been registered with VIOS by the Installation Administrator and have been provided a login / password and never logged into VIOS using their	Fort Belvoir
	CAC card. Such users should select "an existing VIOS user Without AKO?" option on the right and enter Login/Password provided by the Installation Administrator.	Continue
	NOTE:	
	This is a onetime process for those users that have never been logged into VIOS using CAC Card.	
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 Privacy and Security
 Frequently Asked Questions

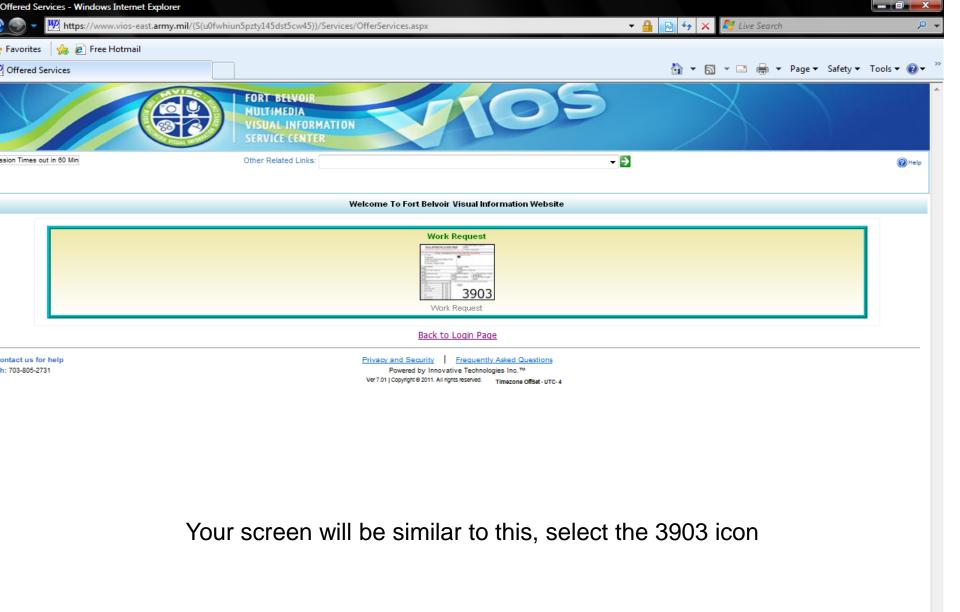
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## Select "Fort Belvoir" from the drop down box

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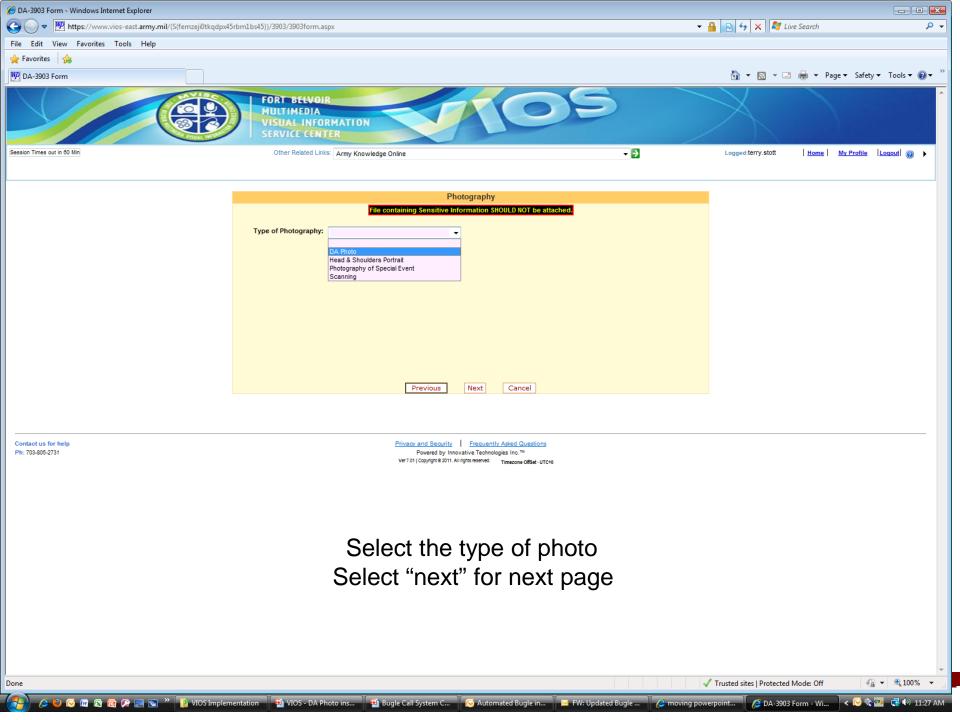
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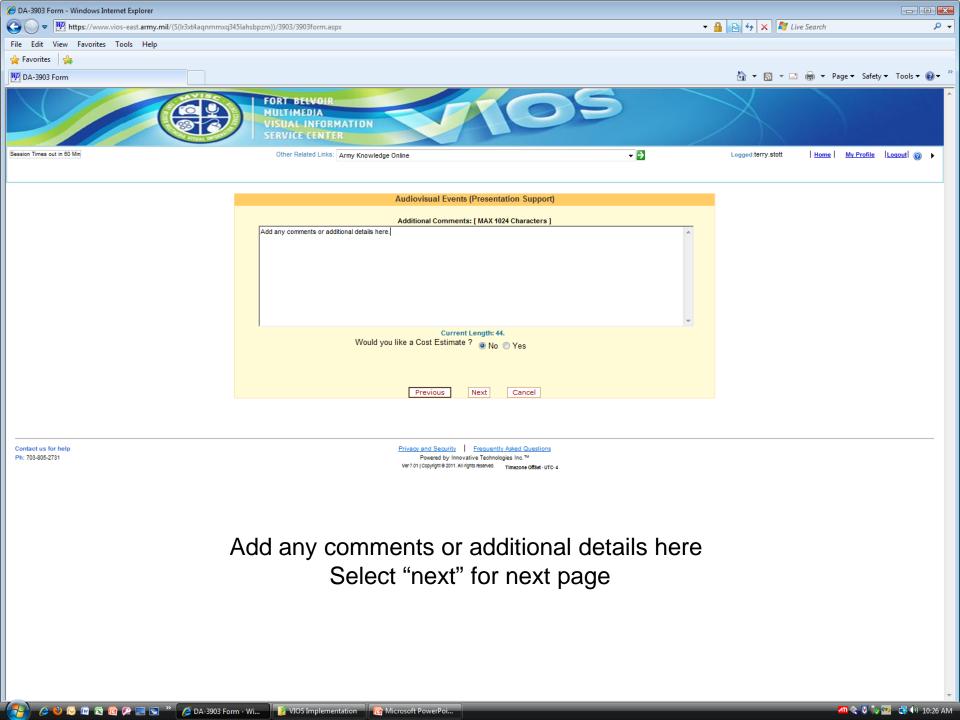


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